



**Medford Arts Center**

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facebook: Medford Arts Center

Gallery and Gift Shop Hours:

Friday - Sunday, 1-5 p.m.

## Call for Art Medford Arts Center Juried Gift Shop

The Medford Arts Center announces the opening of the Gazebo Room Gift Shop on November 10, 2017. All work will be juried into the store. Local artists of all types of media will be considered.

### **What is the objective of the Gift Shop?**

The objective of the gift shop is to provide a vibrant venue for artists who are members of the MAC to sell their work. This is in addition to the regular gallery exhibitions that are held throughout the year. The monthly fee will provide the MAC with much needed funds to sustain its mission of providing an environment where arts flourish.

### **When is the Gift Shop Open?**

- Premier Opening is Friday, November 10, 2017 6:00-9:00 p.m.
- Regular hours are Friday – Sunday 1:00-5:00 p.m.
- Additional hours will be during all ArtWalk receptions, openings and special events including Dickens Festival and the Medford Art and Wine.

### **Who may participate?**

Current MAC members who are available to volunteer at least 4 hours a month as a docent or in another volunteer capacity approved by the Director of the MAC may participate.

### **What is the Rental Cost?**

- \$20 per month plus 4 hours volunteer time. An introductory rate of 50% off (\$10) for the 1<sup>st</sup> month with a contract of three months. Payments may be made monthly. If the person does not volunteer for one month, their right to sell their work will be forfeited for the following month.
- The MAC receives 30% commission.
- The MAC will collect NJ Sales tax.

### **What type of work is accepted?**

All fine art media will be considered including works on paper, photography, 3-D, ceramics, jewelry, textiles, stain glass, cards, matted prints etc. The size of the work may be limited to accommodate the space.

### **How many pieces will the MAC accept?**

The number of pieces per artist is flexible at this time. This will be determined by the number of participants and the size of the work.

**How do I participate?**

Please submit your request via email at [MedfordArtsInfo@aol.com](mailto:MedfordArtsInfo@aol.com) to schedule an appointment with a gift shop representative. At which time, we request that you bring samples of the work intended for sale to be reviewed. If you have a display style for your pieces, please bring in photos of the display. You will be notified as to which pieces and how many will be accepted

**Is there a deadline for submission?**

Submission requests for the premier opening of the gift shop will be reviewed September 12 through October 30, 2017. The MAC will notify the participants of accepted work for the holiday season no later than October 31, 2017.

The inaugural round of accepted work must be delivered to the MAC November 3-5<sup>th</sup>, 1-5 p.m.

The MAC will continue to review art on a rolling basis throughout the year.

**Is there a limit on how long my art may stay in the gift shop?**

Yes, there is a three month limit on unsold art. This encourages fresh inventory throughout the year. Pieces that have been sold may be replenished at any time.

**How is inventory monitored?**

An initial inventory list is provided by the artist. The MAC maintains the list in an inventory system which will be monitored on a regular basis.

**How and when will I Receive Commissions**

The MAC will review sales at the end of each month and issue a commission check to the artist no later than the 15<sup>th</sup> of the month.

**How will my pieces be displayed?**

The MAC Gift Shop committee will determine the placement of the pieces. It is the intention of the committee to maintain a professional, fresh retail space highlighting each work individually.



Funding is made possible in part by the New Jersey State Council on the Arts/Department of State, a Partner Agency of the National Endowment for the Arts through a grant to the Burlington County Board of Chosen Freeholders.